

Our Lady of the Rosary School

Other Information and Fees

CURRICULUM PROGRAM

This program includes the use of all textbooks for specific grade (to registered families), workbooks, lesson plans, quarterly examinations, test keys (purchased separately), registration of student, teacher counseling, grading of tests and book reports by teacher, transcripts, report cards, maintenance of grade records, honor roll certificates, diplomas, and the return of corrected tests and book reports from the school to the family.

ITEMS WHICH MUST BE RETURNED

Hard cover books: All hard cover books must be returned to Our Lady of the Rosary School. Credit will be issued for these returns. However, the family may retain these books if another child in the same family will use them in the upcoming school year and the family remains registered with OLRs. Because of our size and the scarcity of these books, very few hardcover books are shipped in curriculum packages.

All other books: All books remain the property of Our Lady of the Rosary School and are on loan to the families who purchase the curriculum. These books usually may be kept by the original family who purchased the curriculum for as long as they feel they need them. They may not be used by anyone outside the immediate family who originally purchased the curriculum. The students may write in the workbooks and in the soft cover books received. If these books are no longer usable, they should be destroyed by the original family who purchased the curriculum. They may not be loaned, sold, or given to anyone outside the immediate family to whom they were sent.

SAXON MATH FEE

Because of the high cost of replacing Saxon Math texts, and our continuing effort to keep the price of curriculum down, we have found it necessary to require a fee for Saxon Math texts. There is a \$35.00 fee for Saxon Math 54, 65, 76, 87, Algebra ½, Algebra I, Algebra II, Advance Math, Calculus, and Physics.

SINGLE COURSES

Our Lady of the Rosary School offers all subjects of each grade as single courses. The family registration fee will apply if student's family is not registered for the school year. Single courses include textbooks, workbooks, lesson plans, tests, teacher counseling, tuition, and shipping and handling. As in our full curriculum program, hard cover textbooks must be returned to the school once the course is completed.

Elementary subjects:\$ 85.00
(The elementary reading programs do not include teacher's manual.)

Most high school *one year* courses:... \$125.00 course, plus \$25.00 high school fee.

Most high school *one semester* courses:..... \$ 85.00
(Certain electives may be taken in semesters.)

Independent study elementary religion courses:\$ 65.00

Independent study high school religion courses:.....\$ 85.00

CREDITS AND RETURNS

Due to the cost of processing applications and registrations, the family registration fee of \$25.00 and the high school fee of \$100.00 are non-refundable once they are received by the school. After shipment of curriculum, an additional fee of \$25.00 per student (student registration processing costs, shipping and handling, and re-shelving fees) is non-refundable.

NEW, UNUSED CURRICULUM

The entire curriculum must be in new, unused condition, and must be returned within one hundred days of shipment by our school, to receive credit. Call Our Lady of the Rosary to receive a return voucher. Ship voucher and entire curriculum to the book depository. Credit will be issued within thirty days after we receive and check returned and the material. Our book depository will make the final decision as to the condition of the returned curriculum. Credits will be computed as follows:

A complete, **unused** curriculum received at OLRs:

- **ten to forty days** after shipping date will receive 3/4 of tuition fee minus non-refundable registration, shipping and handling, and re-shelving fees.
- **forty-one to seventy days** after shipping date will receive ½ of tuition fee minus registration, shipping and handling, and re-shelving fees.
- **seventy-one to one hundred days** after shipping date will receive 1/4 of tuition fee minus non-refundable registration, shipping and handling, and re-shelving fees.
- Curriculum packages returned after one hundred days, even if new and unused, will receive no refund.

CURRICULUM USED IN WHOLE OR IN PART

Curriculum used in whole or in part receives no credit, except for hard cover textbooks. All materials except used workbooks, however, must be returned to the office as stipulated above (unless family is planning to re-use them while remaining registered with us, or they are in unusable condition, in which case they must be destroyed), but there will be no credit issued except for hardbound textbooks (\$5.00 will be returned for all hard cover books). This policy applies no matter how many days have elapsed since shipment of curriculum.

REPLACEMENTS OR CORRECTIONS

Please carefully examine your order immediately upon receipt. If an error has been made, call us or write us within ten days of receipt of your order, and we will correct it as quickly as possible. **We cannot be responsible for curriculum order problems after this ten-day period.**